GO·TEAMS
STRONG SCHOOLS START WITH ME!

MEETING NOTICE

School	Date	Time	Location
D.M. Therrell High School	2/2/22	4:00 p.m.	https://atlantapublicschools-us.zoom.us/j/7122905505?pwd=eGZLNzVOc0tvMEhMN2xjclpHbkY0UT09

Notice Prepared By: Sandra Wayland   Date Posted: 1/26/22

Meeting Agenda
(*agenda may be amended*)

This meeting will not allow for Public Comment

I. **Action Items**
   A. Approval of Agenda
   B. Fill Vacant Positions
   C. Fill Open Community Member Seat
   D. Fill Open Swing Seat
   E. *For High Schools*: Appoint Student Representatives
   F. Approval of Previous Minutes
   G. Election of Officers
      i. Chair
      ii. Vice-Chair
      iii. Secretary
      iv. Cluster Representative
   H. Review and Approve Public Comment Format
   I. Set GO Team Meeting Calendar
   J. Review, Confirm/Update, and Adopt GO Team Meeting Norms
   K. Determine date for official work session (must be before next meeting)

II. **Information Items**
   A. Principal's Report

GO TEAMS
STRONG SCHOOLS
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D.M. Therrell High School

Date: February 2, 2022

Time: 4:00 p.m.

Location: https://atlantapublicschools-us.zoom.us/j/7122905505?pwd=eGZLNzVOc0tvMEhMN2xjclpHbkY0UT09

III. **Call to Order**
IV. **Roll Call; Establish Quorum**
V. **Action Items**
  A. Approval of Agenda
  B. Fill Vacant Positions
  C. Fill Open Community Member Seat
  D. Fill Open Swing Seat
  E. *For High Schools*: Appoint Student Representatives
  F. Approval of Previous Minutes (5/21/21)
  G. Election of Officers
      i. Chair
      ii. Vice-Chair
      iii. Secretary
      iv. Cluster Representative
  H. Review and Approve Public Comment Format
  I. Set GO Team Meeting Calendar
  J. Review, Confirm/Update, and Adopt GO Team Meeting Norms
VI. **Information Items**
  A. Principal's Report
  B. Information Items
      i. COVID Protocols
VII. **Announcements**
  A. New GO Team Member Training and Orientation

VIII. **Adjournment**

[SCHOOL NAME]
Date: [insert date]
Time: [insert scheduled time]
Location: [insert meeting location]

IX.   Roll Call

Role	Name *(or Vacant)*	Present or Absent
Principal		
Parent/Guardian		
Parent/Guardian		
Parent/Guardian		
Instructional Staff		
Instructional Staff		
Instructional Staff		
Community Member		
Community Member		
Swing Seat		
Student *(High Schools)*		

X.   Action Items *(add items as needed)*
A.   **Approval of Agenda: Motion** [Passes/Fails]
B.   **Fill Vacant Positions** *(copy and complete table for each vacant position)*

Vacant Position:	**[Parent, Staff, Community, Swing]**
Appointee's Name:	

C.   **Fill Open Community Member Seat:**

Open Position:	**Community Member**
Appointee's Name:	

D.   **Fill Open Swing Seat**

Open Position:	**Swing Seat**
Appointee's Name:	

E.   *For High Schools:* **Appoint Student Representatives**
      Student Representative 1: [Insert Name of Student Representative]
      Student Representative 2: [Insert Name of Student Representative]
F.   **Approval of Previous Minutes** [Passes/Fails]
G.   **Election of Officers**
            i.   **Chair: Result:** [Insert Name of Member Elected as Chair]

      ii. **Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]

      iii. **Secretary: Result:** [Insert Name of Member Elected as Secretary]

      iv. **Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]

H.   **Approval of Public Comment Format: Motion** [Passes/Fails]

I.   **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1				
2				
3				
4				
5				
6				
7				
8				

J.   **Adopt GO Team Norms Motion** [Passes/Fails]

XI.   **Adjournment: Motion** [Passes/Fails]

[SCHOOL NAME]
Date: [insert date]
Time: [insert scheduled time]
Location: [insert meeting location]

XII. **Call to order:** [Insert actual Start Time of the meeting]
XIII. **Roll Call**

Role	Name *(or Vacant)*	Present or Absent
Principal		
Parent/Guardian		
Parent/Guardian		
Parent/Guardian		
Instructional Staff		
Instructional Staff		
Instructional Staff		
Community Member		
Community Member		
Swing Seat		
Student *(High Schools)*		

Quorum Established: [Yes or No]

XIV. **Action Items** *(add items as needed)*

A. **Approval of Agenda:** Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]

B. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

Vacant Position:	[Parent, Staff, Community, Swing]
Nominee's Name:	
GO Team Members **In favor**	
GO Team Members **Opposed**	
GO Team Members **Abstaining**	

C. **Fill Open Community Member Seat:**

Open Position:	Community Member
Nominee's Name:	
GO Team Members **In favor**	
GO Team Members **Opposed**	
GO Team Members **Abstaining**	

D. **Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

Open Position:	Swing Seat
Nominee's Name:	
Nominated by	
GO Team Members **In favor**	
GO Team Members **Opposed**	
GO Team Members **Abstaining**	

SWING SEAT RESULT:

E. *For High Schools*: **Appoint Student Representatives**
Student Representative 1: [Insert Name of Student Representative]
Student Representative 2: [Insert Name of Student Representative]

F. **Approval of Previous Minutes:** *List amendments to the minutes:*
Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]

G. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** [Insert Name of Member Elected as Chair]

Officer Position:	Chair
Nominee's Name:	
GO Team Members **In favor**	
GO Team Members **Opposed**	
GO Team Members **Abstaining**	

ii. **Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]

Officer Position:	Vice Chair
Nominee's Name:	
GO Team Members **In favor**	
GO Team Members **Opposed**	
GO Team Members **Abstaining**	

iii. **Secretary: Result:** [Insert Name of Member Elected as Secretary]

Officer Position:	Secretary
Nominee's Name:	
GO Team Members **In favor**	
GO Team Members **Opposed**	
GO Team Members **Abstaining**	

iv. **Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]

Officer Position:	Cluster-Representative
Nominee's Name:	
GO Team Members **In favor**	
GO Team Members **Opposed**	

GO Team Members **Abstaining**	

H. **Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining
Motion [Passes/Fails]

I. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1				
2				
3				
4				
5				
6				
7				
8				

J. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**
Members Approving:
Members Approving:
Members Approving:
Motion [Passes/Fails]

XV. **Discussion Items** *(add items as needed)*
   A. **Discussion Item 1**: [Add description of discussion item and brief summary of the discussion]
   B. **Discussion Item 2**: [Add description of discussion item and brief summary of the discussion]

XVI. **Information Items** *(add items as needed)*
   A. **Principal's Report** [Add brief summary of the report and any resulting discussion]

B. **Information Items** [Add brief summary of the item and any resulting discussion]
   i. **COVID Protocols**
   ii. **Intervention and Enrichment Blocks**
   iii. **Universal Screener**

XVII. **Announcements** [Add brief summary of the announcements]

XVIII. **Adjournment**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

ADJOURNED AT [Insert Actual Time]

Minutes Taken By: [Insert Name]

Position: [Insert Officer Position or GO Team Member]

Date Approved: [Insert Date When Approved